

When you vacate

A final inspection will be conducted on your property to finalise the tenancy agreement, we will compare the condition of the property to the in-going inspection report.

By following this check-list and cleaning the property to match the condition it was at the commencement of the tenancy, you will assist with the bond refund process. If any areas of the property are damaged, this may affect your bond claim. If the property is not clean and tidy at the final inspection you may be asked to return to the property to conduct further cleaning or professional cleaners may be required and these costs may be deducted from your bond.

Many tenants organise professional cleaners for carpets and the inside and out of the property at the end of a lease. If you would like recommendations on which contractors specialise in end of lease cleans and carpet cleaning, please let us know and we will provide companies who work in your local area.

Inside areas	Tick when completed
All carpet areas clean and stain free	
Hard floor areas mopped and damage free	
All walls and doors wiped with any marks removed	
Skirting boards dusted and cleaned	
Windows cleaned inside and outside (including windowsills)	
Fly screens cleaned inside and outside	
Cobwebs and other debris removed from flyscreens	
Dust and vacuum blinds, ensuring any marks are removed	
Dust all light fittings, air conditioners and fans	
Wipe or dust all built-in robes and other fixtures	
Wipe or dust door frames, light switches and power points	
Remove any personal items from cupboards, walls, etc	
Kitchen areas	
Clean all stove top areas to remove any stains and oil/grease	
Remove and clean all rangehood areas to be grease-free	
Clean oven, including any racks, griller and drip tray	
Clean dishwasher by wiping all interior surfaces and clean filter	
Defrost fridge the day prior to the move	
Clean exhaust fans	
Wipe all surfaces, including inside the cupboards	
Clean sink and all surrounding tiles or splashbacks	

Bathroom and laundry	
Clean or replace shower curtain (if applicable)	
Clean all tubs and sinks (including bath and vanity)	
Scrub all shower recess areas and screens to be mould-free	
Shine all mirrors and glass areas	
Toilet	
Clean cistern	
Scrub toilet bowl, seat and cover including behind the seat	
Mop all floors in the toilet area	
Outside areas	
Mow lawns, trim edges and remove all weeds	
Remove all rubbish, ensuring bins remain with the property	
Sweep all exterior areas	
Remove cobwebs from the perimeter of the property	
Remove all items of furniture, toys and personal items (including plants)	
Remove any markings on the driveway or outside areas (including oil leaks, rust marks or tyre marks)	
Clean up any pet droppings or damage (if applicable)	
Furnished properties (if applicable)	
Ensure that condition of furniture matches in-going condition	
Clean all filters of washers/driers, etc	
Check all items listed at the in-going inspection are accounted for	
On the day of moving	
Double check the letter box for any last minute mail	
Do a final check in all cupboards and drawers	
Walk one last time around the property, inside and out to check that items have not been left and all areas are tidy	
Don't forget!!!	
Redirect your mail via Australia Post	
Ensure that the electricity is left on until after the final inspection	
NBN- the box belongs to the property, do not remove	
Contact Utilities to disconnect services after the final inspection and to reconnect you at the new property	
Let your property manager know of a forwarding address and confirm phone number to speed up bond refund processes	
Return all keys to Taplin Real Estate	
Ensure that all rent and outstanding invoices such as water have been finalised	

RECOMMENDED SUPPLIERS

CARPET CLEANING

P & K CARPET SOUTHERN CARPET CLEANING 0418 807 746

CLEANING

M & M PAVOLIC CLEANING 0412 544 008

O'SHEAS CLEANING 8355 5727

SHOWCASE CLEANING 0422 622 224

JIM'S CLEANING EDWARDSTOWN 0423 316 896

GARDENERS

SOUWEST GARDENING 0421 597 053

PETER GLOVER 0400 906 234

ONKAPARINGA HOME MAINTENANCE 0405 663 180

HANDYMEN

PETER KARASTAMATIS 0438 454 424

FORDY'S 0412 993 634

SERVICE MI PROPERTY 0420 370 642

SUPREME PROPERTY MAINTENANCE SERVICES 0400 055 905 OR 0417 082 634