



COMMERCIAL APPLICATION

For your application to be processed you must answer all questions (including the reverse side)



We would like to take this opportunity to thank you for choosing Taplin Real Estate. Please thoroughly complete this application by answering all questions to enable us to process your application as quickly as possible.

PROPERTY BEING APPLIED FOR:

1. APPLICANT DETAILS

Dr Mr Mrs Miss Ms

FULL NAME: _____

DATE OF BIRTH: _____ MARITAL STATUS: _____

CURRENT ADDRESS: _____

CONTACT PHONE NO: _____ A/HRS: _____ MOBILE: _____

PREVIOUS ADDRESS: _____

IS THE ABOVE MENTIONED PROPERTY OWNED IN YOUR NAME? **YES / NO**

(IF NO GIVE LANDLORDS DETAILS): LANDLORD ADDRESS: _____
 LANDLORD OR AGENT CONTACT PHONE NO: _____

2. PERSONAL IDENTIFICATION

PLEASE NOTE - 100 POINTS (min.) REQUIRED

(a) DRIVERS LICENCE NUMBER: _____ (50 points)

(b) CREDIT CARD:

Applicant to complete: Credit Card: Visa / Bankcard / Mastercard <small>(circle applicable card)</small> Name on Card: _____ Card No.: _____ Expiry Date: __/ __ Signature of Cardholder: _____ Date: _____ Signature of Applicant: _____ Date: _____ (<u>50</u> points)	Applicant to complete: Credit Card: Visa / Bankcard / Mastercard <small>(circle applicable card)</small> Name on Card: _____ Card No.: _____ Expiry Date: __/ __ Signature of Cardholder: _____ Date: _____ Signature of Applicant: _____ Date: _____ (<u>50</u> points)
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(c) PASSPORT: (Optional - only needed if 2(a), (b) not provided): _____ (70 points)

(d) CONTACT DETAILS RELATIVE/NEXT OF KIN (FOR EMERGENCY PURPOSES ONLY) NAME: _____
 ADDRESS: _____ PHONE NO: _____

NAME AND ADDRESS OF PRESENT EMPLOYER (IF APPLICABLE): _____

TELEPHONE NO: _____ CONTACT PERSON: _____

3. BUSINESS DETAILS

(a) NEW LEASE: YES / NO (go to question 3 (c))

(b) ASSIGNMENT OF EXISTING LEASE: YES / NO (go to question 3 (d))

(c) TERM OF TENANCY REQUIRED: _____ YEARS PLUS _____ YEARS

RENTAL: _____ per annum + GST

COMMENCEMENT OF LEASE: _____

PRESENT LANDLORD/AGENTS NAME AND ADDRESS: _____

(d) PRESENT LANDLORD/AGENTS WORK PHONE NO: _____ A/HRS _____

CURRENT RENT: _____ SHOP AREA: _____

DO YOU HAVE ANY OTHER TRADING STORES? YES / NO

PLEASE STATE DETAILS: (INCLUDING LANDLORD DETAILS) _____

NATURE OR TYPE OF BUSINESS: _____

GOODS AND SERVICES TO BE STOCKED: _____

HOW MANY YEARS EXPERIENCE IN THIS FIELD _____ YEARS

PLEASE STATE FULL DETAILS: _____

DO YOU OWN ANY PROPERTIES: PLEASE STATE DETAILS (ADDRESSES)

4. COMPANY DETAILS (If applicable) 1 application form to be provided for each Director.

COMPANY NAME FOR LEASE: _____

PROPOSED TRADING NAME: _____

A.B.N. & A.C.N. _____

OWNER / PARTNERS / DIRECTORS DETAILS

FULL NAME	ADDRESS	PHONE	DATE OF BIRTH
1. _____	_____	_____	___ / ___ / ___
2. _____	_____	_____	___ / ___ / ___
3. _____	_____	_____	___ / ___ / ___
4. _____	_____	_____	___ / ___ / ___

5. FINANCIAL INFORMATION

CURRENT BANK: _____ BRANCH: _____
ACCOUNTANT: NAME: _____ PHONE: _____
 ADDRESS: _____
 CONTACT NAME: _____

6. TRADE REFERENCES

PLEASE SUPPLY NAMES (NOT RELATIVES OR MINORS) AND BUSINESS HOURS PHONE NUMBERS. **PLEASE ADVISE THESE PEOPLE WE MAY CALL.**

1. NAME: _____	3. NAME: _____
ADDRESS: _____	ADDRESS: _____
PHONE NO: _____	PHONE NO: _____
2. NAME: _____	4. NAME: _____
ADDRESS: _____	ADDRESS: _____
PHONE NO: _____	PHONE NO: _____

DECLARATION

1. I / WE CERTIFY THAT I / WE ARE NOT DISCHARGED BANKRUPTS NOR HAVE BEEN BANKRUPT.
2. THE INFORMATION CONTAINED IN THIS APPLICATION IS TRUE AND CORRECT.
3. I / WE ACKNOWLEDGE THAT RENTAL IS PAYBLE IN CALENDAR MONTHLY INSTALMENTS AND THAT A SECURITY BOND WILL BE TAKEN AND LODGED WITH THE COMMERCIAL TRIBUNAL.
4. I / WE HAVE INSPECTED THE ABOVEMENTIONED PREMISES AND ACCEPT ITS CONDITION.

DATED THIS _____ DAY OF _____ 20____

SIGNED: _____

IN THE PRESENCE OF: _____

ANY FURTHER COMMENTS: _____



CONSENT TO AGENT

The personal information provided in this application or collected from other sources is necessary for **TAPLIN MANAGEMENT PTY LTD** to verify the Applicant's identity, to process and evaluate the application and to manage the tenancy.

Personal information collected about the Applicant in this application and during the course of the tenancy if the application is successful may be disclosed for the purpose for which it was collected to other parties including to the landlord, referees, other agents and third party operators of tenancy reference data bases, under the Privacy Act 1988.

Information already held on tenancy reference data bases may also be disclosed to the Agent and/or Landlord.

If the Applicant enters into a Commercial Tenancy Agreement, and if the Applicant fails to comply with their obligations under that Agreement, that fact and other relevant personal information collected about the Applicant during the course of the tenancy may also be disclosed to the landlord, third party operators of tenancy reference data bases and/or other agents.

In addition, if the applicant has entered into a Commercial Tenancy Agreement and fails to pay monies due for the period, the Tenant(s) authorises the Agent to charge the Tenant(s) Credit Card(s) for all or any part of the monies due in respect to the renting of this property in the event monies remain outstanding for more than 14 days and such charge may occur without notice.

If at anytime the Applicant requires access to the personal information **TAPLIN MANAGEMENT PTY LTD** holds, you can do so by contacting Taplin Management Pty Ltd at 79 Jetty Road, Glenelg SA. 5045.

The Applicant may also correct this information if it is inaccurate, incomplete or out of date at anytime.

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I/We as Applicant(s) for the property mentioned in this application, hereby authorise the staff of **TAPLIN MANAGEMENT PTY LTD** to make the necessary enquiries to verify the information provided on this Commercial Tenancy Application.

SIGNED: _____

PRINT NAME IN FULL: _____

DATED: _____

TAPLIN GROUP OF COMPANIES

Adelaide Office
99 Gouger Street
ADELAIDE SA 5000
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Facsimile: 08 8231 0013
Email: adelaide@taplin.com.au

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